

# OFFICE OF BOARD OF COUNCILLORS OF SANTIPUR MUNICIPALITY

(Estd.-1853)

P.O-Santipur,Dist-Nadia,Pin.-741404

S.T.D:03472  
Phone:Office-278029  
Santipur Municipality



e-mail:santipurmunicipality@gmail.com

Ref. No: **21/APAS**

Date: **17.10.2025**

## QUOTATION NOTICE

**Quotation No.- WBMAD/SM/APAS/85(1st Call)/2025-26**

The Executive Officer, on and for behalf of the Board of councillors of Santipur Municipality invites sealed offline quotation under APAS on Item Rate basis from reliable and resourceful Companies/Firms/Contractors having experience and acumen in Electrical work as noted below the eligibility as depicted hereunder for participating in the Bid.

Sl. No.	Event	:	Work details
1)	Name of the Work	:	Supply,Fitting and Fixing of 10 meter Mini Mast with 3 nos 120 W LED Light in Saragarh Natun Para Barwari of Ward No. - 05 booth no.-112 under APAS. (Details specification are attached herewith)
2)	Location Details	:	Saragarh Natun Para Barwari in Ward No. - 05 in Santipur Municipality
3)	Date & time of dropping of Quotation	:	10.11.2025 upto 1.00 PM
4)	Date & time of opening of Quotation	:	10.11.2025 upto 2.00 PM
5)	Place of issuance of Tender paper	:	Santipur Municipality
6)	Place of dropping and opening of Tender paper	:	Office of the Councillors,BOC, Santipur Municipality, Santipur,Dist:Nadia
7)	Contractors eligibility for participating in the Tender	:	Contractor Having experience for similar nature of work and technical acumen in Executing, same type of work in any Govt. Department /Board/Semi Govt./Corporation/Statutory Authority/Undertaking etc. Having annual turnover of at least Rs. 1 lakh or above in any one year of last Five Financial years. Having valid Trade License, Electrical License, P. Tax clearance Certificates, PAN Card, GST etc. Having Similar nature of works at least Rs. 40.00 thousand in a single work completed successfully within last Five years will be treated as credential.
8)	Tender of rate	:	Item Rate basis
9)	Time of completion	:	Work to be completed within 30 days

The intending bidders may see tender documents other relevant particulars during office hours on all working days at the Office of the Councillors, Santipur Municipality, Santipur,Nadia. Application should be submitted along with the proof of their current credential of satisfactory completion of similar nature of works at least Rs. 40,000.00 in a single work completed successfully within last Five years, valid PAN card, GST etc stated above. The tenderers shall have to produce original documents regarding proof of his credentials etc. During the quotation process L1 bidder has to submit 2% Earnest Money at the time of agreement in the form of the Bank Draft/or cash/pay order only from any nationalized bank and to be drawn in favour of the Executive Officer, Santipur Municipality otherwise the Quotation shall be rejected. bidder may remain present at the time of opening of tender.

The Executive Officer, Santipur Municipality, reserves the right to accept or reject any or all quotation without assigning any reason thereof.

Executive Officer  
Santipur Municipality

**Dated: 17.10.2025**

### Memo no: 21(8)/APAS

Copy forwarded to :

1. The District Magistrate, Nadia.
2. The Additional District Magistrate(ZP),Nadia.
3. The District Nodal Officer," Amader Para Amader Samadhan" Programme, Nadia.
4. The Sub-Divisional Officer, Ranaghat Sub-Division, Nadia.
5. The Executive Engineer, Nadia Division, ME Dte. 15 D.L. Roy Road, Krishnanagar, Nadia.
6. The Finance Officer, Santipur Municipality.
7. The IT Coordinator for uploading the notice in the Santipur Municipality Web site.
8. Office Notice Board.

Executive Officer  
Santipur Municipality